

**MINUTES OF THE MEETING OF
HASTINGLEIGH PARISH COUNCIL ON 12th APRIL 2016**

Present: Cllr Mrs Day (Chair) Cllr Mrs Boxall
Cllr Gardener CllrMrs Helmer
Cllr Johnson

		To be actioned by
1	Apologies	
	There were no apologies for absence.	
2	Declaration of Interest	
	There were no declarations of interest on items on the agenda.	
3	Minutes of the last meeting and matters arising	
	The minutes of the last meeting were agreed and signed.	
4	Matters Arising	
	Cllr Mrs Day reported that the article regarding the documenting of War Memorials in England had not yet been published in the Parish Magazine. Cllr Mrs Helmer now has the book so that she can undertake the Football Field Checks in May and June, Cllr Mrs Day is to check in July and Mrs Boxall in August/September. Kent Highway Services have been clearing and marking some of Wye Hill. It was noted that some areas had also been strimmed. The beacon event had been very successful. The Clerk is to thank Mr Collingwood, Mr and Mrs Jakeman and Mr Rust for their contributions on the day. The loose sticks had been cleared from the field.	KD YH KD/ SB
5	Election of the Chairman and Vice-Chairman for the Council year 2016-2017 Agreement as to: Evington Hall Representative, KALC Representative and ECP Representative	
	Cllr Mrs Helmer proposed Cllr Mrs Day be elected as Chairman, this was seconded by Cllr Johnson. Cllr Mrs Day proposed Cllr Mrs Helmer be elected as Vice-Chairman, this was seconded by Cllr Johnson. Cllr Mrs Day agreed to be the Evington Hall Representative Cllr Johnson agreed to be the KALC Representative Cllr Mrs Boxall agreed to be the ECP Representative	
6	Completion/Acceptance of the Declaration of Acceptance of Office Form by Chairman	
	Cllr Mrs Day completed and signed the Declaration of Acceptance of Office Form.	
7	Notice Board – repair required	
	The Notice Board is in need of repair as the backing is coming away. It also needs treating. It was agreed that Mr Rust would be asked to undertake this.	
8	Arrangements for the APM – 24th May 2016	
	The APM will take place on Tuesday 24 th May. Mr Argar will Chair the meeting as the Chairman of Elmsted Parish Council. Cllr Mrs Day will write the Hastingleigh Parish Council report and Cllr Mrs Helmer will read it on the evening. Tea, coffee and biscuits will be served.	
9	Finances	
	The Financial Statement was circulated. The Parish Council has £5155.82 in the bank as at 30 th April. Cheques to be written – expenditure was agreed for Insurance at £433.65, £120 for Lawncare and £31.22 for the Clerk to re-imburse the Beacon lighting expenses. A copy of the financial report and a budget v expenditure was distributed to all Councillors.	

10	Risk Assessment	
	There are no changes to the Risk Assessment to be made.	
11	Planning Applications	
	Planning Applications had been received for Cold Blow, The Vardo and Elmleigh. It was agreed that the Parish Council would write comments for the Vardo and Elmleigh and raised no objection to the application at Cold Blow.	LJ
12	Correspondence	
	The Clerk had circulated all correspondence.	
13	Any Other Business	
	There was no other business to discuss.	
14	Date of the Next Meeting	
	The next meeting will be held on Tuesday June 14 th 2016.	
	The meeting closed at 8.50pm	

Signed:

Date: