

**MINUTES OF THE MEETING OF HASTINGLEIGH PARISH COUNCIL  
ON 12<sup>th</sup> APRIL 2022 HELD IN EVINGTON VILLAGE HALL**

Present: Cllr Mrs Day (Chair) Cllr Mrs Helmer  
Cllr Miss Hill

		To be actioned by
<b>1.</b>	<b>To receive and approve apologies for absence.</b>	
	Cllrs Boxall and Jakeman had sent their apologies for absence. These apologies were accepted.	
<b>2.</b>	<b>To receive declarations of interest (Disclosable Pecuniary Interests and Other Significant Interests). The nature as well as the existence of any such interest must be declared.</b>	
	There were no declarations of interest.	
<b>3.</b>	<b>To approve the minutes of the meeting held on 8<sup>th</sup> March 2022</b>	
	The minutes were signed as a true record.	
<b>4.</b>	<b>To discuss matters arising from the above minutes not covered by the agenda.</b>	
	Cllr Miss Hill had attended the planning training on 14 <sup>th</sup> March at 2pm.	
<b>5.</b>	<b>Public session: To receive questions and comments from the public on any agenda item.</b>	
	A PCSO attended the meeting. He provided an update on the situation within Kent Police regarding a policing review.	
<b>6.</b>	<b>Financial matters:</b>	
	a) To note/authorise the following: i. <b>To note the Parish Council's financial position.</b> The Parish council bank account has £2360.30 as at 31 <sup>st</sup> March 2022 ii. <b>To authorise any payments</b> Payments were approved for KALC membership - £169.08 and Fasthosts - £25.18.	
<b>7.</b>	<b>To agree and approve:</b> i. <b>The Statement of Internal Controls 2021/22 and</b> ii. <b>The Financial Regulations.</b>	
	Hastingleigh Parish Council approved the Statement of Internal Controls 2021/22 and the Financial Regulations.	
<b>8.</b>	<b>To consider any changes to the Risk Assessment.</b>	
	No changes were to be made.	
<b>9.</b>	<b>Planning matters: to approve the responses to any recent planning applications.</b>	
	A planning application for the White House has been received. The Parish Council raises no objection to this application.	
	<b>Any Other Business (for information purposes only):</b>	
	There was no other business to be discussed.	
<b>10.</b>	<b>Date of next meeting – 10<sup>th</sup> May 2022 at the Evington Hall</b>	
	Tuesday 10 May 2022	ALL
<b>11.</b>	<b>Resolution to exclude the public</b>	
	It was resolved that under section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, because of the confidential nature of the business to be dealt with, the Public and Press leave the meeting during	

	discussion of item 12, namely to agree the Clerk's Pay Scale.	
<b>12.</b>	<b>To agree the Clerk's Pay Scale</b>	
	It was agreed in a closed session of the Parish Council last night to review the Clerk's salary which has fallen behind National recommended pay scales. Following the NALC and SLCC National Agreement for Council Clerks, the Parish Council graded the Clerk's salary as mid range (Substantive benchmark range). Spinal column point 15 salary (£12.24 per hour) should be backdated to April 2021, and Spinal column point 16 (£12.48 per hour) from April 2022. The Clerk works 4 hours a week for Hastingleigh PC.	

Signed: .....

Date: .....